

BIGGIN PARISH COUNCIL

Biggin, Sherburn in Elmet, North Yorkshire, LS25 6HJ

Clerk to Biggin Parish Council

Georgina Ashton, MA, CiLCA

Granstable House, Biggin Lane, Little Fenton Sherburn in Elmet, LS25 6HQ

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To all Councillors,

You are summoned to attend the ANNUAL Parish Council meeting of the Biggin Parish Council which will be held at Barkston Ash Village Hall, Church Street, Barkston Ash, LS24 9PJ on Thursday 21st May 2026 at 6.30pm

Georgina Ashton

Parish Clerk

16th May 2026

BUSINESS AGENDA

- 27/01 To elect the Chairman of the Council and to receive the Declaration of Acceptance of Office
- 27/02 To elect the Vice Chairman and to receive the Declaration of Acceptance of Office
- 27/03 To receive Apologies for absence
- 27/04 To receive any Declarations of Interest from Members
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Biggin Parish Council for Members and by the Localism Act 2011.
- 27/05 Public Participation Period
- 27/06 To approve the Minutes of the last meeting held on Wednesday 2^{1st} January 2026
- 27/07 RFO Finance Report
- a) To receive and note the Internal Auditor's report for the financial year end 31 March 2026 and to resolve any actions.
 - b) To approve the Annual Governance and Accounting Return form 2, Certificate of Exemption to the External Auditors (PKF Littlejohn), signed by the RFO and the Chairman (including to authorise the completion of Sections 1 and 2 of the AGAR Statement 2025/26.
 - c) To approve the publication of documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015. To confirm the dates for the Exercise of Public Rights.
 - d) Financial update from the Clerk, balance at bank – to 31 March 2025
 - e) To approve the Bank Reconciliation and any payments
- 27/08 Planning
- a. To consider any live planning applications in the Parish.
 - b. Planning Enforcement update at Bridge House, Biggin
 - c. Planning Decisions - ZG2025/0078/CPE – Lawful Development Certificate for the existing use of two buildings for the repair and maintenance of vehicles/Caravans/Campers and ancillary storage (Use Class B2 and B8) – Bridge House, Biggin. REFUSED at Appeal.
 - d. To finalise any further S106 expenditure
- 27/09 Community Safety and village projects
- a) Defibrillator report
- 27/10 Correspondence received not discussed on this agenda
- 27/11 AOB – calendar of dates for 2025-2026 and to note the date of the next meeting