

BIGGIN PARISH COUNCIL

Biggin, Sherburn in Elmet, North Yorkshire, LS25 6HJ

Clerk to Biggin Parish Council

Georgina Ashton, MA, CILCA

Granstable House,

Biggin Lane, Little Fenton

Sherburn in Elmet, LS25 6HQ

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To all Councillors,

You are summoned to attend the Ordinary Parish Council meeting of the Biggin Parish Council which will be held at Barkston Ash Village Hall, Church Street, Barkston Ash, LS24 9PJ on Wednesday 14th January 2026 at 6.30pm

Georgina Ashton

Parish Clerk

9th January 2026

BUSINESS AGENDA

26/53 To receive Apologies for absence

26/54 To receive any Declarations of Interest from Members

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Biggin Parish Council for Members and by the Localism Act 2011.

26/55 Public Participation Period

Depending on the number of residents present and at the Chairman's discretion to bring forward agenda item 26/63 to set up a community group

26/56 Due to the resignation of two members: to consider the co-option of two residents into the two vacant positions to represent Biggin Parish Council until the next election cycle of North Yorkshire Council (May 2027).

26/57 To approve the Minutes of the last meeting held on Monday 17th November 2025.

26/58 RFO Finance Report

- a) Financial update from the Clerk, balance at bank – to 15 December 2025
- b) To approve the Bank Reconciliation and any payments

26/59 Planning

- a. To consider any live planning applications in the Parish.
- b. To note any updates on the Woodcock Solar planning application in Little Fenton
- c. Enforcement Notice and Appeal to the Planning Inspectorate on the Commercial use and workshop - Bridge House, Biggin update

26/60 To note and consider any updates in terms of Community Safety and village projects (Defibrillator and Grass Cutting)

- a) Grass Cutting update, Little Fenton Defibrillator, Biggin Defibrillator

26/61 To suspend standing orders 7a to revisit a previous resolution of the Council made at the meeting on 17th November 2025.

26/62 To consider the next steps for the Biggin Community Pub project in terms of the steps to complete a Public Works Loan Board application to The Treasury and to establish a review of actions to date:

- a) To consider the market valuation from Sidney Phillips (18th November 2025) of The Blacksmiths Arms.
- b) To consider the report to the Council to demonstrate the ability to make a formal application to the MHCLG for a Public Works Loan Board
- c) To review the application form and to resolve that Biggin Parish Council formally make an application to the Secretary of State/ Ministry for Housing, Communities and Local Government (MHCLG) for a Public Works Loan Board with the following terms:
 - I. Loan amount
 - II. Borrowing term
 - III. Annual loan repayments
 - IV. Impact on precept increase
 - V. If increasing, amount given in total and percentage
 - VI. Copy of latest AGAR
 - VII. Budgeting information for last, current and next year as a minimum
- d) To resolve the date to be agreed to draw down the loan if approved and consideration of cashflow requirements for the remaining of the financial year
- e) To discuss and collate the general reserves level and contingencies in the next 3-5 years
- f) To consider evidence required in terms of quotes, tender analysis and sale memorandum
- g) To review and consider quotations received for the instruction of a conveyancing solicitor for the purchase of The Blacksmiths Arms

26/63 To consider the setting up of a community group separate to the Parish Council for the purpose of managing The Blacksmiths Arms Community venture and for direct liaison with the Plunkett Foundation (as per their rules and regulations). To include a minimum of 3 parishioners – Chairman, Secretary and Treasurer.

26/64 To consider setting a budget for Biggin Parish Council for the financial year 2026/2027.

26/65 To consider and approve the precept requirement to be returned to North Yorkshire Unitary Authority for the financial year 2026/2027.

26/66 To consider to exclude the press and public by virtue of the Public (Admissions to Meetings) Act 1960 due to the confidential nature of the business to be discussed

- a) To discuss and consider the recruitment of the Clerk

26/67 To note correspondence received not discussed on this agenda

26/68 To note the date of the next meeting