

BIGGIN PARISH COUNCIL

Biggin, Sherburn in Elmet, North Yorkshire, LS25 6HJ

Minutes of the Ordinary Council Meeting of Biggin Parish Council held at Eversley Park Centre, Low Street, Sherburn in Elmet LS25 6BA held on Monday 29th September 2025.

The meeting opened at 6.32pm

Present: Cllr R Anderson (Chairman), Cllr V Earle, Cllr N Kaiper-Holmes, Cllr J Lamb and Georgina Ashton, Clerk to the Council. 28 members of the public present.

Minutes of Meeting

26/22 To receive Apologies for absence

None received.

26/23 To receive any Declarations of Interest from Members

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Biggin Parish Council for Members and by the Localism Act 2011. **None**

26/24 Public Participation Period

Resident 1 – a member of the public has been cutting the grass on the large verge. 3 large white bins have been dumped near the phone box. Recommended to report it online at NYC

[Fly-tipping | North Yorkshire Council](#)

<https://www.northyorks.gov.uk/environment-and-neighbourhoods/fly-tipping>

Resident 2 – There has been some flytipping on Biggin Lane/end of Little Fenton Lane – encouraged to report it online at NYC (see link above).

Resident 3 – motorhomes parked at the pub, selling them at points throughout the village.

Operating from both the back and the front of the public house. Encourage residents to report individually to Sophie King at the local NYC Enforcement team. sophie.king@northyorks.gov.uk

26/25 To approve the Minutes of the last meeting held on Wednesday 18th June 2025.

Resolution: to accept and approve as a true and accurate record the minutes of the last Annual Council meeting held on 18th June 2025.

26/26 RFO Finance Report

- a) Financial update from the Clerk, balance at bank – to 15 September 2025.
The balance at the bank on 15 September 2025 was £3,094.19.

Resolution: for Cllr Earle to receive the transfer of funds to be able to repay the loan to individual residents who supported the legal fees (20 households at £78.26)

- b) Loan repayments to residents – agreed as above.
- c) To approve the Bank Reconciliation and any payments - Clerk's salary 01 May to 30 Oct 2025 £293.04, payment of room hire to EPC for PC meeting £12.00.

26/27 Planning

- a. To consider any live planning applications in the Parish.
Solar Farm response – updated plans, changes to size and scope of the plan which moves it further away from the residential properties and reduces the size of the battery storage.

Resolution: for the Clerk and Cllr Earle to chase up a meeting with representatives from Abei Energy Ltd. Unanimous.

- b. Enforcement Notice on the Commercial use and workshop - Bridge House, Biggin update
Discussion over the number of caravans and motorhomes that have been sold around the village, from the pub car park (front and rear car park) and also at the front of Bridge House. Residents who see these sales are encouraged to contact Planning Enforcement at planningenforcement@northyorks.gov.uk

Resolution: for the Council (Cllr Earle) to report to Planning Enforcement the retail sale of Motorhomes and Caravans.

- c. To finalise S106 expenditure and quotation for village gateway signage.
Cllr Kaiper-Holmes has liaised with Glasdon and the revised quotation for 2 signs is now £2,597.54.

Resolution: for the Clerk to chase the drawdown of funds to NYC.

- d. To consider the Notification of Intent to Dispose of the Asset of Community Value

Resolution: To approve and confirm to North Yorkshire Council by 16 October 2025 that Biggin Parish Council qualifies as a relevant Community Interest Group under Regulations 5 (1) (b) and 12 (a) of The Assets of Community Value (England) Regulations 2012 and therefore wishes to be treated as a potential bidder for The Blacksmiths Arms, Biggin.

- e. To consider the setting up a Working Group of members and residents with regard to the above

Resolution: to approve the formation of a Working Group to investigate the proposal of any potential purchase of The Blacksmiths Arms by a community group associated to the Parish Council.

Resolution: for the following people to be part of the Working Group: Mark Duncan, Chris Hartley, Jez Bookers, Robert Fielding, Andy Kelly, Keira Reed, Jenny Reed, Nick Watson, Graham Hastie, Richard Anderson.

26/28 To note and consider any updates in terms of Community Safety and village projects (Defibrillator and Grass Cutting)

- a) Grass Cutting update – cost of circa £100 per cut, Cllr Hartley asked the community if there are any volunteers to cut the grass in front of you. A couple of residents have offered to cut the grass in front of them.
- b) Little Fenton Defibrillator – BT have agreed to pay the electrical trickle feed.
- c) Biggin Defibrillator – up to date and checked by Cllr Anderson.

26/29 To consider the Clerk's Contract of Employment
Increase the Clerk's contract to 4hrs per week.

Resolution: to increase the Clerk's contract from 1 to 4 hrs per week from 01 October 2025. Unanimous.

26/29 To note correspondence received not discussed on this agenda.

The Clerk noted that she had received 19 emails from a resident which became quite vexatious in their content. This has been reported to the Police and no further emails have been received. Enforcement Notice (and possible Appeal), S106 spend for the Village Entrance Gates.

26/30 To note the date of the next meeting

The date of the next meeting is *Wednesday 19th November 2025 6.30pm*

The meeting closed at 7.58pm